



Our reference: : DOC20/29354-01
Contact: : Simon Lund – 02 6773 7000 – armidale@epa.nsw.gov.au
Date : 24 January 2020

Jessica Berry
Principal Environmental Consultant
Pitt & Sherry

Email: info@pittsh.com.au

BY EMAIL

Dear Ms Berry,

RE: General Terms of Approval - Tamworth Organics Recycling Facility, Gidley Appleby Road, Gidley – DA 2020/0138

I refer to our letter of 22 January 2020 providing comment on our General Terms of Approval for the above development.

In our comments regarding Condition O3.4, we referred to a 'maturation pond'. This should read 'maturation pad'. All other comments made in our letter remain relevant and applicable for Council's consideration of the project proposal.

Please contact Simon Lund on (02) 6773 7000 or by email to armidale@epa.nsw.gov.au if you wish to discuss this matter further.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Rebecca Scrivener'.

REBECCA SCRIVENER
Head Regional Operations Unit - Armidale
Environment Protection Authority

Cc: Dan Whale and Dan Coe - trc@tamworth.nsw.gov.au.



Our reference: : DOC20/29354
Contact: : Simon Lund – 02 6773 7000 – armidale@epa.nsw.gov.au
Date : 23 January 2020

Jessica Berry
Principal Environmental Consultant
Pitt & Sherry

Email: infor@pittsh.com.au

BY EMAIL

Attention: Jessica Berry

Dear Ms Berry,

RE: General Terms of Approval - Tamworth Organics Recycling Facility, Gidley Appleby Road, Gidley – DA 2020/0138

I refer to your correspondence dated 3 December 2019 and our subsequent discussions with Mr Adam Bishop from Pitt and Sherry and Tamworth Regional Council on 14 January 2020.

The Environment Protection Authority (EPA) has considered your comments regarding our General Terms of Approval (GTA) and provides the following responses.

Condition L6.4 – Remove the requirement for measurement of sigma theta and associated weather station requirements. Replace with the requirement for a weather station that is capable of measuring rainfall, temperature, wind speed and direction.

The EPA utilises weather data for compliance with all conditions of the Environment Protection Licence (EPL), such as noise and water discharges. Onsite weather data is also used to inform appropriateness of mitigation measures for other issues such as dust generation and odour. Temperature inversions play an integral part in odour experienced within the community. The ability to monitor temperature inversions and the effect these inversions have on odour is critical in maintaining a robust response and implementation of odour mitigation measures.

We acknowledge that temperature inversions generally start to dissipate between the hours of 8am to 4.45pm, being the proposed hours of operation of the facility. Given the nature of the material and treatment process proposed, the EPA considers that odour is not an issue limited to the operational hours of the facility and will continue to be generated outside of operational hours.

The EPA believes Condition L6.4 remains appropriate and recommends Council consider the condition for inclusion in any development consent for the project, should consent be issued.

Condition O3.2 – We request the EPA broaden the description of organic waste that can be received, noting that the Category 3 waste facility should reasonably be capable of accepting Category 1 and 2 waste also.

Condition O3.2 states: “Wastes accepted are limited to food and green organic wastes from kerbside collections (FOGO), garden organics, uncontaminated wood waste, paunch, offal, liquid waste and DAF sludge”.

We agree to amend this to now read:

Condition O3.2 – Waste accepted at the premises is limited to those waste types identified as Category 1, Category 2 and Category 3 organics listed in the “Environmental Guidelines, Composting and Related Organics Processing Facilities, table 3: Categorisation of organic, including Category 1, 2 and 3 organics”.

Condition O3.4 – Remove condition.

Condition O3.4 requires the maturation pond to be designed to enable retrofitting of pollution control measures, should they be warranted. The EPA seeks to ensure that if any discrepancies are found between the actual operation of the site and the predicted modelling, there is capacity to mitigate those issues.

The EPA believes this condition is appropriate and be considered for inclusion by Council in in any development consent for the project, should consent be issued.

Condition O3.8 – Reword the condition to allow unacceptable material to be turned away at the gate.

Condition O3.8 currently reads:

“Unacceptable waste material received at the premises must be stored inside the receivals and processing shed and must only be stored for a maximum of two days prior to disposal at a lawful facility”

The nature of an organics facility is such that unacceptable or reject waste will be present within the waste stream. The EPA understands this material will be identified and removed from the process or feedstock material as part of the initial screening in the treatment process.

The intent of condition O3.8 is to address the issues associated with contamination of any waste that has been accepted at the facility as feedstock. It also helps to ensure that the facility does not become a waste transfer or storage facility for that rejected waste.

We agree to amend the condition to read:

*“Condition O3.8 – Unacceptable waste material **found in the waste stream (after receipt of that waste)** at the premises must be stored inside the receivals and processing shed and must only be stored for a maximum of two days prior to disposal at a lawful waste facility”*

Condition M8.1 – Clarification of frequency for noise monitoring and when monitoring should occur.

The intent of this condition is to undertake a single monitoring event to ensure compliance with the limits set under normal operating conditions. It is intended that if noise levels are satisfactory the requirement to monitor noise will be removed from the EPL. Should noise issues arise in the future, the EPA may require further noise monitoring be carried out.

We agree to add a note to condition M8.1 that reads:

Note: *Once compliance with the noise limits has been confirmed through one of round of monitoring, the requirement for noise monitoring will be removed from the EPL if the EPA is satisfied with compliance of those limits listed in condition L6.1.*

Noise monitoring should be undertaken during the Day, Evening and Night time periods with those times being defined as per condition L6.3. While hours of operation of the facility are limited to 8 am to 4:45pm,

the noise assessment in the EIS identified that plant at the facility may continue to run over a 24-hour period. This could include tunnel ventilation fans, aerators and pumps associated with leachate, liquid waste and stormwater processes. We therefore maintain the requirement for night time monitoring to be undertaken.

Our standard requirement for noise monitoring is for LAeq15 readings to be undertaken over a 60 minute period. LAeq15 is 15-minute A weighted average and therefore the requirement is for four 15-minute readings to be taken over a 60 minute period.

Condition R4 Noise Monitoring Report

As discussed, condition R4 requires the submission of a noise compliance assessment report within 30 days of commissioning the facility, should consent be granted. The EPA has reviewed the time period for submission and is agreeable to the report being submitted within 90 days of commissioning, as shown below.

R4: A noise compliance assessment report must be submitted to the EPA within **90** days of the commencement of typical organics recycling facility operations. The assessment must be prepared by a suitably qualified and experienced acoustical consultant and include:

- (a) An assessment of compliance with the noise limits presented in Condition L6.1 as defined in M8.1; and
- (b) An outline of any management actions taken within the monitoring period to address any exceedances of the limits contained in Condition L6.1

Please contact Simon Lund on (02) 6773 7000 or by email to armidale@epa.nsw.gov.au to discuss this matter further.

Yours sincerely,



REBECCA SCRIVENER
Head Regional Operations Unit - Armidale
Environment Protection Authority

Cc: Dan Whale and Dan Coe - trc@tamworth.nsw.gov.au.



Our reference: : SF16/19559; DOC19/994567
Contact: : Rebecca Scrivener – 02 6773 7000 – armidale@epa.nsw.gov.au
Date : 22 November 2019

Mr Dan Whale
Tamworth Regional Council
PO Box 555
TAMWORTH NSW 2340

Email: d.whale@tamworth.nsw.gov.au

BY EMAIL

Dear Mr Whale,

RE: EPA General Terms of Approval – Tamworth Organic Recycling Facility – DA2020/0138

I refer to our letter dated 13 November 2019 providing our General Terms of Approval for the above development proposal.

The EPA has identified an error on page 6 of Attachment A of our letter. Conditions O2.1 and O2.2 are incorrectly drafted.

Please replace the conditions with the bolded words as follows:

~~O2.1 Activities occurring at the premises must be carried out in a manner that will minimise emissions of dust from the premises.~~

The premises must be maintained in a condition which minimises or prevents the emission of dust from the premises.

~~O2.2 All operations and activities occurring at the premises must be carried out in a manner that prevents and minimises the emission of air pollutants from the premises.~~

All activities undertaken in or on the premises must be carried out in a manner which minimises or prevents the emission of dust from the premises

Please contact myself on (02) 6773 7000 or by email to armidale@epa.nsw.gov.au if you wish to discuss this matter further.

Yours sincerely

A handwritten signature in blue ink that reads 'Rebecca Scrivener'.

REBECCA SCRIVENER
Acting, Manager - Regional Operations - Armidale
Environment Protection Authority

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General Terms of Approval - Issued



Notice No: 1586960

Tamworth Regional Council
PO Box 555
TAMWORTH NSW 2340

Attention: Mr Dan Whale

Email: d.whale@tamworth.nsw.gov.au

Notice Number 1586960
Date 13-Nov-2019

RE: Tamworth Organics Recycling Facility - DA2020/0138

Issued pursuant to Section 4.46 Environmental Planning and Assessment Act 1979

I refer to the development application and accompanying information provided for the proposed Tamworth Organics Recycling Facility received by the Environment Protection Authority (EPA) on 11 October 2019.

EPA has reviewed the information provided and has determined that it is able to issue a licence for the proposal, subject to a number of conditions. The applicant will need to make a separate application to EPA to obtain this licence.

The general terms of approval for this proposal are provided at attachment A. If Tamworth Regional Council grants development consent for this proposal these conditions should be incorporated into the consent. Mandatory environment protection licence conditions are also provided for your information at Attachment B.

These general terms relate to the development as proposed in the documents and information currently provided to EPA. In the event that the development is modified either by the applicant prior to the granting of consent or as a result of the conditions proposed to be attached to the consent, it will be necessary to consult with EPA about the changes before the consent is issued. This will enable EPA to determine whether its general terms need to be modified in light of the changes.

If you have any questions, or wish to discuss this matter further please contact Daniel Stokes on (02) 4908 6804 or by email to arמידale@epa.nsw.gov.au.

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Yours sincerely

A handwritten signature in black ink, appearing to be 'D. Stokes', written over a horizontal dotted line.

Daniel Stokes
Acting Unit Head
North - Armidale
(by Delegation)

General Terms of Approval - Issued



Notice No: 1586960

Attachment A - General Terms Of Approval For DA2020/0138 - Tamworth Organics Recycling Facility

Administrative conditions

A1. Information supplied to the EPA

A1.1 Except as expressly provided by these general terms of approval, works and activities must be carried out in accordance with the proposal contained in:

- the development application DA2020/0138 submitted to Tamworth Regional Council on 24 September 2019;
- any environmental impact statement *Tamworth Organics Recycling Facility Environmental Impact Statement, 23 September 2019* relating to the development; and
- all additional documents supplied to the EPA in relation to the development.

A2. Fit and Proper Person

A2.1 The applicant must, in the opinion of the EPA, be a fit and proper person to hold a licence under the Protection of the Environment Operations Act 1997, having regard to the matters in s.83 of that Act.

Limit conditions

L1. Pollution of waters

L1.1 Except as may be expressly provided by a licence under the Protection of the Environment Operations Act 1997 in relation to the development, section 120 of the Protection of the Environment Operations Act 1997 must be complied with in and in connection with the carrying out of the development.

L1.2 Discharges from the leachate system must not occur except as a direct result of rainfall greater than the 1-in-10 year, 24-hour storm event.

L5. Waste

L5.1 The licensee must not cause, permit or allow any waste generated outside the premises to be received at the premises for storage, treatment, processing, reprocessing or disposal or any waste generated at the premises to be disposed of at the premises, except as expressly permitted by a licence under the Protection of the Environment Operations Act 1997.

L5.2 This condition only applies to the storage, treatment, processing, reprocessing or disposal of waste at the premises if it requires an environment protection licence under the Protection of the Environment Operations Act 1997.

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L6. Noise limits

L6.1 Noise from the premises must not exceed the noise limits in Table 1 below:

TABLE 1 - NOISE LIMITS IN dB(A)

LOCATION INFORMATION		NOISE LIMITS IN dB(A)		
Locality	Location	Day LAeq (15 minute)	Evening LAeq (15 minute)	Night LAeq (15 minute)
R1	Wallamore Road, Gidley	40	35	35
R2	Wallamore Road, Gidley	40	35	35
R4	279 Gidley-Appleby Road, Gidley	40	35	35
R5	315 Gidley-Appleby Road, Gidley	40	35	35
C1	372 Gidley-Appleby Road, Gidley	63 dB(A) When-In-Use		

L6.2 For Condition L6.1;

- Day is defined as the period from 7:00 am to 6:00 pm Monday to Saturday and 8:00 am to 6:00 pm Sunday and Public Holidays.
- Evening is defined as the period 6:00 pm to 10:00 pm.
- Night is defined as the period from 10:00 pm to 5:00 am Monday to Saturday and 10:00 pm to 8:00 am Sunday and Public Holidays.

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L6.3 The noise limits set out in condition L6.1 apply under all meteorological conditions, including inversion meteorological conditions determined by the recommended meteorological station.

L6.4 For the purposes of condition L6.3:

- a) Data must be recorded by the meteorological station that will be located at a point defined by the Environmental Protection Licence and
- b) Temperature inversion conditions (stability category) are to be determined by the sigma-theta method referred to in **Fact Sheet D - Accounting for Noise-Enhancing Weather Conditions** in the NSW Noise Policy for Industry.

L6.5 To determine compliance:

- a) with the noise limits in condition L6.1, the noise measurement equipment must be located:
 - approximately on the property boundary, where any dwelling is situated 30 metres or less from the property boundary closest to the premises; or
 - within 30 metres of a dwelling façade, but not closer than 3m, where any dwelling on the property is situated more than 30 metres from the property boundary closest to the premises; or, where applicable
 - within approximately 50 metres of the boundary of a National Park or a Nature Reserve.
- b) with the noise limits in condition L6.1, the noise measurement equipment must be located:
 - at the most affected point at a location where there is no dwelling at the location; or
 - at the most affected point within an area at a location prescribed by conditions L6.5(a).

L6.6 A non-compliance of condition L6.1 will still occur where noise generated from the premises exceeds the appropriate limit as measured:

- at a location other than an area prescribed by conditions L6.5(a); and/or
- at a point other than the most affected point at a location.

L6.7 For the purposes of determining the noise generated at the premises, the modification factors in **Fact Sheet C - Corrections for Annoying Noise Characteristics** of the NSW Noise Policy for Industry must be applied, as appropriate, to the noise levels measured by the noise monitoring equipment.

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Hours of operation

L4.1 All construction works must be undertaken during standard construction hours:

- a) Restricted to between the hours of 7am to 6pm Monday to Friday;
- b) Restricted to between the hours of 8am to 1pm Saturday; and
- c) No construction works to be undertaken on Sunday or Public Holidays.

L4.2 Standard Operating Hours

Unless otherwise specified by any other condition of the licence, all operational activities are:

- a) restricted to between the hours of 8:00am and 4:45pm Monday to Sunday.

Note: standard operating hours restriction (L4.2) excludes the operation of fans, water sprays and aeration systems that are required to be continuously operated.

Operating conditions

O1. Odour

O1.1 No condition of this licence identifies a potentially offensive odour for the purposes of section 129 of the Protection of the Environment Operations Act 1997. Note: Section 129 of the Protection of the Environment Operations Act 1997, provides that the licensee must not cause or permit the emission of any offensive odour from the premises but provides a defence if the emission is identified in the relevant environment protection licence as a potentially offensive odour and the odour was emitted in accordance with the conditions of a licence directed at minimising odour.

- Maintain an odour complaint logbook. In the event of a complaint conduct an immediate investigation of any odour sources, take appropriate action to eliminate any identified excessive odour, and document the outcomes of the investigation and the actions taken; and
- Avoid or minimise handling of material during poor dispersion conditions.

O2. Dust

O2.1 Activities occurring at the premises must be carried out in a manner that will minimise emissions of dust from the premises.

O2.2 All operations and activities occurring at the premises must be carried out in a manner that prevents and minimises the emission of air pollutants from the premises.

O2.3 Trucks entering and leaving the premises that are carrying loads must be covered at all times, except during loading and unloading.

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O3 Processing and storage.

O3.1 No more than 35,000 tonnes of waste can be accepted per year;

O3.2 Wastes accepted are limited to food and green organic wastes from kerbside collections (FOGO) garden organics, uncontaminated woodwaste, paunch, offal, liquid waste and DAF sludge;

O3.3 All waste receipt, sorting, shredding and screening will be undertaken in an enclosed building with automatic closing access doors. Air emissions from the building must be discharged through a biofilter;

O3.4 The maturation pad must be designed so as not to preclude the addition of an enclosure or covers should this be required once operational;

O3.5 The wastes must be processed for a minimum of 28 days using in-tunnel composting;

O3.6 Emissions from in-tunnel composting must be discharged through a biofilter;

O3.7 Processing must not involve heat (thermal) or chemical processing;

O3.8 Unacceptable waste material received at the premises must be stored inside the receipt's and processing shed and must only be stored for a maximum of two days prior to disposal at a lawful waste facility.

O3. Stormwater/sediment control - Construction Phase

O3.1 A Surface Water Management Plan (SWMP) must be prepared and implemented. The plan must describe the measures that will be employed to minimise soil erosion and the discharge of sediment and other pollutants to lands and/or waters during construction activities. The SWMP should be prepared in accordance with the requirements for such plans outlined in *Managing Urban Stormwater: Soils and Construction* (available from the Department of Housing).

O4. Stormwater/sediment control - Operation Phase

O4.1 A Stormwater Management Scheme must be prepared for the development and must be implemented. Implementation of the Scheme must mitigate the impacts of stormwater run-off from and within the premises following the completion of construction activities. The Scheme should be consistent with the Stormwater Management Plan for the catchment. Where a Stormwater Management Plan has not yet been prepared the Scheme should be consistent with the guidance contained in *Managing Urban Stormwater: Council Handbook* (available from the EPA).

Monitoring and recording conditions

M1 Monitoring records

M1.1 The results of any monitoring required to be conducted by the EPA's general terms of approval, or a licence under the Protection of the Environment Operations Act 1997, in relation to the development must be recorded and retained as set out in conditions M1.2 and M1.3.

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M1.2 All records required to be kept by the licence must be:

- in a legible form, or in a form that can readily be reduced to a legible form;
- kept for at least 4 years after the monitoring or event to which they relate took place; and
- produced in a legible form to any authorised officer of the EPA who asks to see them.

M1.3 The following records must be kept in respect of any samples required to be collected: the date(s) on which the sample was taken:

- the time(s) at which the sample was collected;
- the point at which the sample was taken; and
- the name of the person who collected the sample.

M8 Requirement to Monitor Noise

M8.1 To assess compliance with Condition L6.1, attended noise monitoring must be conducted in accordance with Conditions L6.6 and:

- a) at R1, R2, R4 and R5 as listed in Condition L6.1;
- b) occur at the time of commencement of typical organics processing activity;
- c) occur during the day and night as defined in Condition L6.2 for a minimum of:
 - 60 minutes duration for the day and night for typical activity.

Reporting conditions

R1.1 The applicant must provide an annual return to the EPA in relation to the development as required by any licence under the Protection of the Environment Operations Act 1997 in relation to the development. In the return the applicant must report on the annual monitoring undertaken (where the activity results in pollutant discharges), provide a summary of complaints relating to the development, report on compliance with licence conditions and provide a calculation of licence fees (administrative fees and, where relevant, load based fees) that are payable. If load based fees apply to the activity the applicant will be required to submit load-based fee calculation worksheets with the return.

R4 Noise Monitoring Report

A noise compliance assessment report must be submitted to the EPA within 30 days of the commencement of typical Organics Recycling Facility operations. The assessment must be prepared by a suitably qualified and experienced acoustical consultant and include:

- a) an assessment of compliance with noise limits presented in Condition L6.1 as defined in M8.1 (a); and
- b) an outline of any management actions taken within the monitoring period to address any exceedances of the limits contained in Condition L6.1.

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Attachment B – Mandatory Conditions for all EPA licences

Administrative conditions

Operating conditions

Activities must be carried out in a competent manner

Licensed activities must be carried out in a competent manner.

This includes:

- a) the processing, handling, movement and storage of materials and substances used to carry out the activity; and
- b) the treatment, storage, processing, reprocessing, transport and disposal of waste generated by the activity.

Maintenance of plant and equipment

All plant and equipment installed at the premises or used in connection with the licensed activity:

- a) must be maintained in a proper and efficient condition; and
- b) must be operated in a proper and efficient manner.

Monitoring and recording conditions

Recording of pollution complaints

The licensee must keep a legible record of all complaints made to the licensee or any employee or agent of the licensee in relation to pollution arising from any activity to which this licence applies.

The record must include details of the following:

- the date and time of the complaint;
- the method by which the complaint was made;
- any personal details of the complainant which were provided by the complainant or, if no such details were provided, a note to that effect;
- the nature of the complaint;
- the action taken by the licensee in relation to the complaint, including any follow-up contact with the complainant; and

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- if no action was taken by the licensee, the reasons why no action was taken.

The record of a complaint must be kept for at least 4 years after the complaint was made.

The record must be produced to any authorised officer of the EPA who asks to see them.

Telephone complaints line

The licensee must operate during its operating hours a telephone complaints line for the purpose of receiving any complaints from members of the public in relation to activities conducted at the premises or by the vehicle or mobile plant, unless otherwise specified in the licence.

The licensee must notify the public of the complaints line telephone number and the fact that it is a complaints line so that the impacted community knows how to make a complaint.

This condition does not apply until 3 months after this condition takes effect.

Reporting conditions

Annual Return documents

What documents must an Annual Return contain?

The licensee must complete and supply to the EPA an Annual Return in the approved form comprising:

- a. Statement of Compliance; and
- b. Monitoring and Complaints Summary.

A copy of the form in which the Annual Return must be supplied to the EPA accompanies this licence.

Before the end of each reporting period, the EPA will provide to the licensee a copy of the form that must be completed and returned to the EPA.

Period covered by Annual Return

An Annual Return must be prepared in respect of each reporting, except as provided below

Note: The term "reporting period" is defined in the dictionary at the end of this licence. Do not complete the Annual Return until after the end of the reporting period.

Where this licence is transferred from the licensee to a new licensee,

- a. the transferring licensee must prepare an annual return for the period commencing on the first day of the reporting period and ending on the date the application for the transfer of the licence to the new licensee is granted; and
- b. the new licensee must prepare an annual return for the period commencing on the date the application for the transfer of the licence is granted and ending on the last day of the reporting period.

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Note: An application to transfer a licence must be made in the approved form for this purpose.

Where this licence is surrendered by the licensee or revoked by the EPA or Minister, the licensee must prepare an annual return in respect of the period commencing on the first day of the reporting period and ending on

- a. in relation to the surrender of a licence - the date when notice in writing of approval of the surrender is given; or
- b. in relation to the revocation of the licence – the date from which notice revoking the licence operates.

Deadline for Annual Return

The Annual Return for the reporting period must be supplied to the EPA by registered post not later than 60 days after the end of each reporting period or in the case of a transferring licence not later than 60 days after the date the transfer was granted (the 'due date').

Notification where actual load can not be calculated

(Licences with assessable pollutants)

Where the licensee is unable to complete a part of the Annual Return by the due date because the licensee was unable to calculate the actual load of a pollutant due to circumstances beyond the licensee's control, the licensee must notify the EPA in writing as soon as practicable, and in any event not later than the due date.

The notification must specify:

- a. the assessable pollutants for which the actual load could not be calculated; and
- b. the relevant circumstances that were beyond the control of the licensee.

Licensee must retain copy of Annual Return

The licensee must retain a copy of the annual return supplied to the EPA for a period of at least 4 years after the annual return was due to be supplied to the EPA.

Certifying of Statement of Compliance and Signing of Monitoring and Complaints Summary

Within the Annual Return, the Statement of Compliance must be certified and the Monitoring and Complaints Summary must be signed by:

- a. the licence holder; or
- b. by a person approved in writing by the EPA to sign on behalf of the licence holder.

A person who has been given written approval to certify a Statement of Compliance under a licence issued under the Pollution Control Act 1970 is taken to be approved for the purpose of this condition until the date of first review this licence.

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Notification of environmental harm

Note: The licensee or its employees must notify the EPA of incidents causing or threatening material harm to the environment immediately after the person becomes aware of the incident in accordance with the requirements of Part 5.7 of the Act

Notifications must be made by telephoning the EPA's Pollution Line service on 131 555.

The licensee must provide written details of the notification to the EPA within 7 days of the date on which the incident occurred.

Written report

Where an authorised officer of the EPA suspects on reasonable grounds that:

- a. where this licence applies to premises, an event has occurred at the premises; or
- b. where this licence applies to vehicles or mobile plant, an event has occurred in connection with the carrying out of the activities authorised by this licence,

and the event has caused, is causing or is likely to cause material harm to the environment (whether the harm occurs on or off premises to which the licence applies), the authorised officer may request a written report of the event.

The licensee must make all reasonable inquiries in relation to the event and supply the report to the EPA within such time as may be specified in the request.

The request may require a report which includes any or all of the following information:

- a. the cause, time and duration of the event;
- b. the type, volume and concentration of every pollutant discharged as a result of the event;
- c. the name, address and business hours telephone number of employees or agents of the licensee, or a specified class of them, who witnessed the event; and
- d. the name, address and business hours telephone number of every other person (of whom the licensee is aware) who witnessed the event, unless the licensee has been unable to obtain that information after making reasonable effort;
- e. action taken by the licensee in relation to the event, including any follow-up contact with any complainants;
- f. details of any measure taken or proposed to be taken to prevent or mitigate against a recurrence of such an event;
- g. any other relevant matters.

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The EPA may make a written request for further details in relation to any of the above matters if it is not satisfied with the report provided by the licensee. The licensee must provide such further details to the EPA within the time specified in the request.

General conditions

Copy of licence kept at the premises or on the vehicle or mobile plant

A copy of this licence must be kept at the premises or on the vehicle or mobile plant to which the licence applies.

The licence must be produced to any authorised officer of the EPA who asks to see it.

The licence must be available for inspection by any employee or agent of the licensee working at the premises or operating the vehicle or mobile plant.